To whom it may concern, in the office of Haw Creek Elementary:

Please allow my child, ______________________________, to be dropped off at EverAfter, the after school program at Evergreen Community Charter School. It is located in the Haw Creek neighborhood at 50 Bell Rd. Please also let me know at what approximate time the drop off will happen, so that EverAfter staff can meet my child.

Sincerely,

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